

Guiding Lights Circle - Program Guidelines

Objective

The IESNYC Mentorship Program aims to support and guide the next generation of lighting professionals through mentorship, fostering professional growth, learning, and development within the industry.

Program Duration

The mentorship program runs for six months, starting from **September 16, 2024** to **March 14, 2025**.

Program Structure

1. Monthly One-on-One Meetings

- Mentors and mentees are expected to meet at least once a month, either in person or virtually. (In-Person Preferred)
- Meetings should be scheduled at mutually convenient times.

2. Group Workshops

- Workshops will cover various topics relevant to the lighting industry and professional development.
- Participation in workshops is highly encouraged to gain additional insights and network with other program participants.

3. Networking Events

- Events will be organized to provide additional networking opportunities.
- Participants are encouraged to attend these events to build connections within the industry.

Eligibility Criteria

Mentors

- Must have a minimum of 5 years of professional experience in the lighting industry.
- Should possess a willingness to share knowledge and support mentees in their professional development.

Mentees

- Must be emerging professionals in the lighting industry.
- Should demonstrate a commitment to their professional growth and a willingness to learn.

Roles and Responsibilities

Mentors

- Provide guidance, share industry knowledge, and support mentees in achieving their career goals.
- Be available for monthly meetings and provide timely feedback and advice.
- Maintain confidentiality regarding any personal or professional information shared by the mentee.

Mentees

- Engage actively in the mentorship process and take initiative in scheduling meetings.
- Be open to feedback and willing to apply the guidance received.
- Maintain professionalism and respect the mentor's time and effort.

Application Process

1. Read the Program Guidelines:

- Ensure you understand the expectations and commitments required for participation.

2. Complete the Application Form:

- Provide detailed information about your background, interests, and goals.
- Submit your application by the specified deadline.

3. Selection Process:

- Applications will be reviewed by the selection committee.
- Selection will be based on alignment of mentor expertise with mentee goals, commitment to professional growth, and availability.

4. Notification of Acceptance:

- Applicants will be notified of their acceptance into the program by August 30th.

Evaluation and Feedback

- Mid-Program Evaluation:
 - A mid-program evaluation will be conducted to assess the progress of the mentorship relationships.
 - Feedback from both mentors and mentees will be collected to make any necessary adjustments.
- End-of-Program Evaluation:
 - At the end of the program, participants will be asked to complete a final evaluation.
 - This feedback will help improve the program for future cycles.

Contact Information

For any questions or additional information about the IESNYC Mentorship Program, please email us at: mentorship@iesnyc.org